

Scheduled / Recurring Transfer Transition Guide

What you need to know

- **Outage timeframe:** Internal transfers will be **UNAVAILABLE** while we upgrade to the new system from **12:00am EST on Friday April 12, 2024** until approximately **12:00pm EST on Monday April 15, 2024**
- You will still have access to transactions via branches, ATMs, and PhoneLink 888-893-9984.

Important steps to prepare you for the upgrade

- Transfers scheduled during the outage timeframe will **NOT** process.
- **Transfer of data:** **Scheduled/recurring internal transfers will NOT be converted** to the new system. You will need to recreate them once the new system is live.
- **By Thursday, April 11:** Review and make note of any scheduled recurring internal transfers you have set up. It is suggested that you print screenshots of the information for reference.

Branch access and support during the conversion

| Friday, April 12 | Saturday, April 13 | Sunday, April 14 | Monday, April 15 |
|------------------|---|---|------------------|
| Lobby Hours | Lobby Hours | Lobby Hours | Lobby Hours |
| 9:00am to 5:00pm | 8:30am to 3:00pm | 10:00am to 2:00pm | Normal Hours |
| All Branches | North Wildwood, North Cape May, Court House | North Wildwood, North Cape May, Court House | All Branches |

24/7 access via ATMs and PhoneLink 888-893-9984

What to do starting April 15

Once the upgrade is complete you will need to reenter any internal transfers that were on the previous platform.